SMART



 S (specific) – the goal must be specific and described as precisely as possible What exactly do I want to achieve? What exactly do I want to achieve? What benefits will I have from achieving this goal? What limitations may occur? 	
 M (measurable) – the goal must be measurable, and therefore answer the question: How will I know that I am making progress and that I have already achieved my goal? 	
 A (abitious) – the goal must be a challenge for me, I must be motivated to achieve it Why is this important to me? How can I grow from this? How will this be different from what I have now? 	
 R (realistic) – the goal must be realistic for me to achieve What resources do I need? Can I start doing it myself or do I need someone? What influence do I have on its implementation? 	
 T (time-based) – the goal must have a time frame What time limits do I set for myself? How will I plan this over time? When will I feel the results? 	